



EDUCATION AUDIOVISUAL AND CULTURE EXECUTIVE AGENCY

Erasmus-Jean Monnet-Study Centres

HOCHSCHULE FUR ANGEWANDTE
WISSENSCHAFT HAMBURG
Michael STAWICKI
BERLINER TOR 5, 000

D - 20099 HAMBURG

Brussels, 16/11/06
061028628

Dear Sir/Madam,

Subject : Agreement n. 29782-IC-1-2005-1-DE-ERASMUS-PROGUC-1 2006 - 2324 / 001 - 001 SO2
(Please quote in ALL correspondence: failure to do so may result in your correspondence not being processed)

Please find enclosed your copy of the Contract duly signed by the Executive Agency.

Yours faithfully,


Ralf RAHDERS
Head of Unit

Enclosure : 1.

Education Audiovisual And Culture Executive Agency
Avenue du Bourget 1, B-1140 Brussels - Belgium
Office: BOUR, 02/061
Telephone: direct line (32-2) 2994915. Fax: (32-2) 2921326
<http://eacea.ec.europa.eu>

ARTICLE II.19 - CHECKS AND AUDITS

- II.19.1 The beneficiary undertakes to provide any detailed information requested by the Agency or by any other outside body authorised by the Agency to check that the action and the provisions of the agreement are being properly implemented.
- II.19.2 The beneficiary shall keep at the Agency's disposal all original documents, especially accounting and tax records, or, in exceptional and duly justified cases, certified copies of original documents relating to the agreement for a period of five years from the date of payment of the balance specified in Article I.4.
- II.19.3 The beneficiary agrees that the Agency or the Commission may have an audit of the use made of the grant carried out either directly by its own staff or by any other outside body authorised to do so on its behalf. Such audits may be carried out throughout the period of implementation of the agreement until the balance is paid and for a period of five years from the date of payment of the balance. Where appropriate, the audit findings may lead to recovery decisions by the Agency.
- II.19.4 The beneficiary undertakes to allow Agency and/or the Commission staff and outside personnel authorised by the Agency /the Commission the appropriate right of access to sites and premises where the action is carried out and to all the information, including information in electronic format, needed in order to conduct such audits.
- II.19.5 By virtue of Council Regulation (Euratom, EC) No 2185/96 and Regulation (EC) No 1073/1999 of the European Parliament and the Council, the European Anti-Fraud Office (OLAF) may also carry out on-the-spot checks and inspections in accordance with the procedures laid down by Community law for the protection of the financial interests of the European Communities against fraud and other irregularities. Where appropriate, the inspection findings may lead to recovery decisions by the Agency.
- II.19.6 The European Court of Auditors shall have the same rights as the Agency, notably right of access, as regards checks and audits.

SIGNATURES

For the **Beneficiary**



Michael STAWICKI,
Function: *President*

For the **Agency**



Ralf RAHDERS
Head of Unit

Done at *Hamburg* , Date: *18/10/2006*

Done at Brussels, Date: *15/11/06*

In duplicate in English

